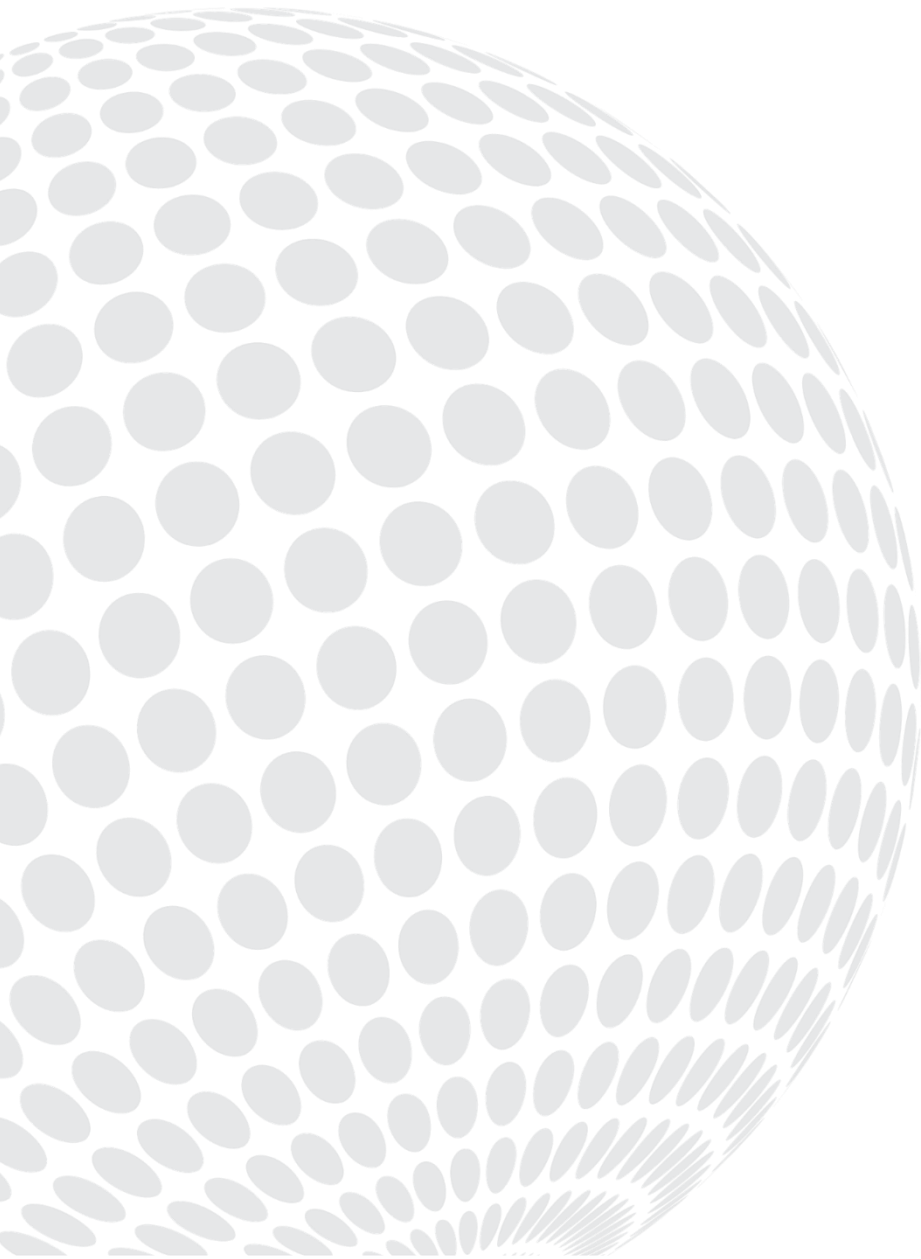




# QUALITY ASSURANCE



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## **I. INTRODUCTION**

EDUK Qualifications Limited pledges to provide trustworthy and recognized cost effective UK Qualifications registered with UK Register of Learning Providers (UKRPL). All our courses are developed with the assistance of highly qualified academics and industry experts. We will provide advice and assistance to learners to ensure their continuous professional development. We will ensure all administrative specifications are maintained.

All policies will be reviewed annually in the event of administrative changes to maintain quality standards.

## **II. PURVIEW OF POLICY**

The following Policy will be for all EDUK Qualification stakeholders including Learners, Centres and other partners who are currently offering EDUK qualification or are validated by our organisation.

EDUK Qualification is keen to show that management of our qualification is cost effective and practical. The learners who demonstrate the ability to achieve the standards of the qualification will be given a certificate upon completion. Our Quality Assurance principles will help ensure consistency of standards of our qualifications

## **III. QUALITY ASSURANCE PRINCIPLES**

The quality assurance model ensures to be easy to understand to all stakeholders effectively and be cost effective to operate.

We wish to make qualifications available to all learners keen to achieve success in their future careers.

- The benchmark which learners are required to have to further their qualification must be appropriate to the purpose and in the public domain.
- Each requirement will be specialised and unique and should comply with the conditions pertaining to the qualification.
- Assessments given to students should be valid and practical

- Centres may only offer qualifications if they have the relevant resources and qualified staff to do so.
- Partner Centres will be given support and guidance in relation to assessment and internal quality practices related to learner work for certification.
- Quality assurance will not only be by EDUK but also by the Partner Centre.

## IV. QUALITY ASSURANCE STEPS

In order to make sure the qualifications EDUK Qualification offers are created, delivered and assessed to an acceptable standard, please note the quality assurance components given based on the quality assurance principles. The components form the base of all EDUK qualifications and ensure the standards are maintained.

**Partner Centre Recognition:** The process which falls under the centre approval process for EDUK Qualifications.

**Partner Centre Approval:** Once the approval process has been successful the completion of the initial approval process.

**Approval to offer specific EDUK qualifications:** identification of resources required by the centre for the successful delivery of our courses.

**In house Certification Assessment:** The procedure by which Centres will make sure all internal assessments are current and up-to-date before proceeding with the assistance of standardisation

## V. IN HOUSE QUALITY ASSURANCE

EDUK Qualifications is aware of the essential need that standardisation of assessment requirements across subjects and levels.

Partner Centres are responsible for assessment decisions by:

- All Academic Staff
- Designing the assessment to meet criteria.
- Learner work must show achievement standards and
- Learners work must reflect the certificate claims

Partner Centres must have a recognised format for each qualification offered with all academic staff and internal quality assurance staff. We recommend a quality assurance check be done before a new course commences. This will assist in smooth delivery of the program. The partner centre may choose to conduct one before an assessment is given to work out any issues before the completion of the course. If any new staff is taken on board during a quality assurance check they must be given all the necessary training to ensure the quality standards are kept.

## **VI. EDUK QUALIFICATION ASSURANCE CHECK**

EDUK Qualification has an appointed team of professionals who will assess the centre on established competent standards for monitoring centre quality standards. The standards may include or be limited to:

- Centre Resource Assessment which requires assessing a centre's resources to ensure they can teach the qualification they have applied for.
- The process by which the partner centre conducts an assessment and if it is in line with EDUK Qualification Standards.
- The quality assurance methods already in place and whether they need to be amended according to EDUK Qualification standards.
- The partner centre's administration processes are up to date and allow for smooth delivery of assessment.
- Once an initial inspection is complete a report will be compiled with details the points mentioned above.

## **VII. POLICY REVIEW DATE**

January 2024

## VIII. CONTACT US

If you require further assistance or information on our qualifications and service please contact us:

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